

DISTRICT 109 FEE EXPLANATION

Fees for the 2023-24 school year are due on or before **July 7, 2023** and can be paid quickly and securely through your [Family Access](#) account. ([IMPORTANT: Please watch this short video for easy-to-follow payment instructions](#) and [short RevTrak guide for additional help](#)).

- **INSTRUCTIONAL AND TECHNOLOGY MATERIALS FEE:** All K-8 students enrolled in District 109 during school year 2023-24 are subject to an instructional and technology materials fee of **\$205**. You will receive a \$25 discount on the fee for your child if you pay on or before July 7, 2023. The fee offsets a portion of the cost of instructional materials and technology supplies. (This fee is separate from the optional purchase of school supplies through your school PTO.)
- **OUTDOOR EDUCATION FEE:** Families of sixth-grade students pay a mandatory **\$60** fee for outdoor education.
- **PAID BUS TRANSPORTATION:** Because the district offers transportation, state law requires the service be offered free to students who (1) reside 1½ miles or more from school or (2) reside within a hazardous walking route (determined by the Illinois Department of Transportation). **Please check your free vs. paid status at www.dps109.org.** If you do not reside within a “free” area, you can purchase bus service for an annual fee of **\$665**. The transportation fee is reduced for a second and third student (**\$500** each), with a family cap of **\$1,665**. There is no option to prorate the fee if you sign up mid-year, unless you are a new family who moves into the district during the school year or a current family moving from a free to paid area. [View the Transportation page of the website for details on bus procedures for paid riders.](#) (*Note: bus stops are not updated until the weeks leading up to school*)
- **EARLY LEARNERS PRESCHOOL:** The district’s early childhood program offers half- and full-day options.
 - Half-day tuition is \$5,750 per year.
 - Full-day tuition is \$10,950 per year.

Tuition will be collected monthly from August (prior to the start of preschool) through May of each year, payable on the first of the month.

The district sets up fees to be paid in Family Access on a monthly basis. You must pay at least the first installment by **August 1, 2023**. After that, you may choose to pay the remaining installments monthly or all at once.

If you wish to enroll in automatic payments, please complete and return [this form](#).

- **CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES:** Fees offset the cost of student participation in extracurricular activities. **Club participation carries a minimum fee of \$55** per activity. Participants in **athletic programs incur a fee between \$80 and \$130 per program**. You do not have to pay this fee right now; you will pay when your child begins participation.
- **MIDDLE SCHOOL INCIDENTAL FEES:** The middle schools have worked to determine all anticipated incidental fees charged throughout the year. They will be added to Family Access in August and will be due by October 1. Some of the school fees are mandatory while others are optional. They include fees for novels, locks, PE uniforms, field trips and 8th grade graduation.

PRORATING AND WAIVING FEES

A prorated refund of material and supply fees may be offered to families who move from the district during the school year. Note that transportation fees will not be refunded. Material and supply fees are waived for the remainder of the school year for students who move to the district after May 1.

Parents may contact Rosa Castillo (rcastillo@dps109.org) to set up a payment plan for fees. If you are experiencing financial hardship and cannot pay fees, please apply for a waiver. **For a waiver application, go to www.dps109.org** or contact Rosa Castillo, at (847) 945-1844, x7221 or rcastillo@dps109.org.

NONPAYMENT OF FEES

Business Office staff will inform parents/guardians of late fees with at least three letters of delinquency. One final attempt to collect fees will be made via telephone by Business Office staff. Parents/guardians who have not responded to the above attempts will have their names, phone numbers, addresses, and delinquency information forwarded to a collection agency.

Contact Ron Lowe at rlowe@dps109.org with questions about **Family Access login information**.

Contact Rosa Castillo at rcastillo@dps109.org with questions about **fees, making a payment, payment plans and fee waivers**.

Contact the Transportation Department at transportation@dps109.org with questions about **transportation and eligibility**.